

2023 CPC Grant Application

Cleveland Community Police Commission (CPC) Grants fund local, Cleveland-based violence prevention, restorative-justice, and mediation programs that reduce the need for police activity.

All applications are due by July 31, 2023 at 5:00pm

Background

The Cleveland Community Police Commission (CPC), an independent civilian body, was created to ensure effective, constitutional policing in Cleveland that aligns with community values. The CPC oversees the Cleveland Division of Police, and responds to community needs and concerns with regards to the regulation, discipline, training, policy-making, and accountability of the City's police force. By law, the CPC receives at least 0.5% of the amount budgeted for the Division of Police to provide grants for specific community-based projects centered around restorative justice, violence prevention, and mediation.

The CPC will consider grant proposals that:

- Meet the criteria outlined in Section 115-5 of the Cleveland Code of Ordinances, specifically that the CPC will make grants for "community-based violence prevention, restorative-justice, and mediation programs to reduce the need for police activity."
- Advance the goals and mission of the CPC.
- Are submitted by nonprofit organizations with active 501(c)(3) tax exempt status or grassroots organizations and/or individuals working with an established fiscal agent with active 501(c)(3) tax exempt status. Applicants using a fiscal agent must submit a copy of their official contract with their fiscal agent outlining the responsibilities and obligations of both parties. All applicants must be based in the city of Cleveland proper or by residents who live in Cleveland.
- Demonstrate a track record of establishing partnerships with existing programs, key stakeholders, or organizations within the community; or outline clear plans to establish such partnerships.
- Do not create conflicts of interest for the CPC or its Commissioners that cannot be addressed or resolved.

The CPC will NOT award grants to:

- Individuals or groups without a fiscal agent, for-profit firms or commercial organizations.
- Support fundraising, endowments, annual appeals, membership drives, lobbying; or to fund political candidates or issue campaigns.
- Fill funding shortfalls or support capital projects.
- Organizations that in their constitution, by-laws or practices discriminate against a person or group on the basis of age, ability, race, national origin, ethnicity, gender, disability, sexual orientation, political affiliation or religious belief.
- Fund projects that have already been completed.
- Organizations that have already received CPC funding in the same grant cycle.

Funding Levels

The CPC will award grants up to \$50,000. We will consider grant requests for larger amounts with the understanding there will be a longer and more extensive approval process. Applicants should request the amount that meets the needs of the proposed program and that is consistent with the organization's capacity and other anticipated or received support.

The CPC does not make multi-year commitments, but may fund the same organization on a year-by-year basis. The CPC will consider grants to intermediary organizations that propose the regranting of funds for other eligible projects.

Contact Us

CPC staff is available to answer questions and guide you through the application process. Please feel free to contact the CPC at 216-505-5920 or by email at clecpc@clevelandohio.gov.

All applications are due by **July 31, 2023 at 5:00pm.**

Digital Applications

Applications can be completed online at: clecpc.org/community-grants

- Requested support documents need to be submitted separately as a PDF or Excel spreadsheet to: cpcgrants@clevelandohio.gov
- Please format the subject line of your email as follows:
"[organization name] - 2023 Grant App Documents"

Paper Applications

Please complete the application in full, use additional paper if necessary.

- **Mail or hand deliver the completed application to:**
Cleveland Community Police Commission
3631 Perkins Avenue, 4th Floor
Cleveland, OH 44114
- **Email completed application as an attachment to: cpcgrants@clevelandohio.gov**
Please format the subject line of your email as follows:
"[organization name] - 2023 Grant App"

Grant Eligibility

Make sure your program is eligible before applying. The Community Police Commission (CPC) will consider grant applications for programs that reduce the need for police activity through community-based **violence prevention**, **restorative justice**, or **mediation**. Program definitions are available on the following page and on the CPC's website: clecpc.org/community-grants. Applicants must also be based in and serve the residents of Cleveland, Ohio.

1. Please select the type of program or programs your organization is requesting funds for in this application. *

- ☐ Violence prevention program
- ☐ Restorative justice program
- ☐ Mediation program

2. Is your organization based in the city of Cleveland, Ohio, and serve the residents of Cleveland? *

- ☐ Yes
- ☐ No

Program Definitions ⓘ

Please use the general definitions below to help determine if your program meets the grant requirements.

Restorative Justice Program

An approach that seeks healing by bringing together the community member(s) who have been harmed and the person(s) responsible for the harm. The goal is to give the person who committed the offense an opportunity to take responsibility for their action and to discourage them from causing further harm. For the community members who have been harmed, the goal is to give them an active role in the process and to reduce feelings of anxiety and powerlessness.

Violence Prevention Program

An approach that uses evidence-informed strategies to reduce violence through community-centered initiatives that address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence.

Mediation Program

A constructive, participant-led process for resolving conflicts between individuals, groups, and organizations that offer participants an opportunity to discuss their own and their community's unique concerns and needs. Mediators provide a safe and supportive environment for participants to hold difficult conversations and ensure participants retain decision-making authority over the conflict resolution process and outcome.

Applicant Information

3. Group or Organization Name *

Please list your group or organization's name.

4. Team Members *

Please list all names of team members, including the project lead, with the addresses, emails, and phone numbers of all team members. Please also list the skill(s) and/or resources that each team member brings to the project and whether they live or work in Cleveland. (Attach additional paper if needed.)

5. Project Name *

6. Amount Requested *

(The CPC will award grants up to \$50,000. We will consider grant requests for larger amounts with the understanding there will be a longer and more extensive approval process.)

7. Contact Person for this Request *

8. Contact Phone *

9. Contact Email *

Project Information

Applications will be reviewed two to three weeks after you submit your proposal. Decisions will be made by the CPC by August 31, 2023. Funds will typically be available starting in October.

- Additional information may be required.
- Applicants will be notified of the CPC's decision by email.
- An interim report will be due six months after funds are disbursed; a final report is required within 30 days of project completion or 12 months after funds are disbursed; the CPC reserves the right to request updates at their discretion.

The CPC does not make multi-year commitments but may fund the same organization or project on a year-by-year basis.

10. Project Description *

How will this project reduce the need for police activity through your chosen project type(s) from Question 1? (Violence Prevention, Restorative Justice, Mediation). How are you going to implement the plan? Please provide details in this section. (Attach additional paper or files if needed.)

11. Type of funding requested *

- ☐ Capacity building
- ☐ Operations
- ☐ Project/Program
- ☐ Training/Education
- ☐ Expansion
- ☐ Other: _____

12. Target Audience Age *

Please check the target audience of your program:

- ☐ Older Adults (60+)
- ☐ Middle Age Adults (36-59)
- ☐ Young Adults (19-35)
- ☐ Youth (13 - 18)
- ☐ Children (Under 12)
- ☐ Variety of Ages (please indicate age ranges in the following question 13)

13. If your project will include people from a variety of ages, please briefly describe the age ranges here.

14. Location *

Where will your project take place? Be as specific as you can (for example: entire city, region of the city, ward, police district or zip code).

15. Partnerships & Collaborations *

Describe the partnerships and collaborations involved in your project and how you will encourage and promote participation.

16. Timeline *

What is the timeframe for your project?

17. Community Impact *

Imagine 12 months from now and your initiative has been a success. What has changed in your community as a result? How will you measure the success of your project?

Supporting Documents

Digital Application

If you are submitting a digital application, please email the following supporting documents as a PDF or Excel spreadsheet to: cpcgrants@clevelandohio.gov

Please format the subject line of your email as follows:
"[organization name] - 2023 Grant App Documents"

Paper Application

If you are submitting a paper application, please include the following support documents with your mailed or hand delivered application to the CPC office.

18. Itemized Budget *

Please provide an itemized and detailed budget on how requested funds will be spent. This budget should add up to the funds requested from the CPC.

- ☐ I **emailed** an itemized budget to: cpcgrants@clevelandohio.gov
- ☐ I **mailed or hand delivered** the itemized budget to the CPC office

19. Letter from your Fiscal Sponsor *

If you have a fiscal sponsor, please email or mail a signed letter on the organization's letterhead in which they agree to serve as your fiscal sponsor.

- ☐ I **emailed** the letter to: cpcgrants@clevelandohio.gov
- ☐ I **mailed or hand delivered** the letter to the CPC office
- ☐ N/A

20. Support Letters

You can submit any support letters for your project with your application. Support letters from partnering organizations need to be written on the organization's letterhead and signed by their Executive Director or a person with the authority to write the letter, along with their title from the organization.

- ☐ I **emailed** the letter to: cpcgrants@clevelandohio.gov
- ☐ I **mailed or hand delivered** the letter to the CPC office
- ☐ N/A

Fiscal Sponsorship Information

If you do not have 501(c)(3) tax exempt status, then you need a fiscal sponsor. Please type the name of your fiscal sponsor and their address, the contact person, their phone number, their email address, and the nonprofit's EIN # in the marked boxes below.

Applicants using a fiscal agent must submit a copy of the official contract with the fiscal agent outlining the responsibilities and obligations of both parties. Please include a copy of the contract with your mailed or hand delivered application to the CPC office, or email a copy of the contract to: cpcgrants@clevelandohio.gov.

21. Organization Name of Fiscal Sponsor

22. Fiscal Sponsor City, State and Zip Code

23. Fiscal Sponsor EIN

24. Fiscal Sponsor

Please list the name, email address, and phone number of the contact person at your fiscal sponsor.

Final Report

25. Will you commit to completing a written final report? *

An interim report will be due six months after funds are disbursed; a final report is required within 30 days of project completion or 12 months after funds are disbursed. Please include how you will measure community impact in these reports.

☐ Yes

☐ No