

Cleveland Community Police Commission

Accountability Committee Meeting Minutes

Regularly Scheduled Meeting

Meeting Date: Monday, July 13, 2026

Meeting Time: 5:40 p.m.

Meeting Location: 3631 Perkins Ave.

This regularly scheduled meeting of the Cleveland Community Police Commission Accountability Committee was called to order on Monday, July 13, 2026, at 5:40 p.m. by Committee Chair Shandra Moreira-Benito.

Attendance roll call:

Commissioner Sheila Mason – Present

Commissioner Maya Kincaid – Present

Commissioner Shandra Moreira-Benito – Present

Commissioner James Chura – Absent

Commissioner Mike Nelson – Absent

Quorum established: Yes

I. Approval of Agenda

The chair asked whether commissioners wished to add any items to the agenda. No additions were requested, and the committee proceeded with the agenda as presented.

II. Review of Previous Minutes

No review or approval of previous meeting minutes was recorded.

III. Special Presentation

No special presentation was held.

IV. Chair Report / Old Business Work Session

- CDP union outreach: The committee received an update that members of the Fraternal Order of Police declined an invitation to meet with the CPC regarding the discipline review process based on advice from legal counsel. The committee reiterated its willingness to collaborate with the unions in the future.
- Collective bargaining agreements: Commissioners discussed the timing of upcoming labor negotiations and the importance of CPC participation in conversations that may affect its disciplinary authority. Chair Moreira-Benito said she would send a formal request to the Executive Director asking the Law Department for an update on the negotiation timeline and requesting CPC involvement.
- Corrective Action Policy: The committee reviewed updates from ongoing discussions with CDP regarding revisions to the proposed Corrective Action Policy. Changes discussed included renaming “non-discipline violations” as “administrative violations,” moving tardiness to a Group One violation, removing preset tardiness thresholds, and moving sleeping on duty from Group One to Group Two.
- Disciplinary hearing access: CDP raised concerns about recording disciplinary hearings, including storage, retention and confidentiality. Committee members discussed alternatives that would still allow CPC to assess demeanor and other nonverbal information. The committee supported taking

back options that would allow either one Accountability Committee representative to attend a hearing or committee access through a secure live stream.

- Front-end discipline review: The committee discussed CDP concerns that CPC review before discipline is imposed could lengthen the process. Members reviewed the proposed timeline and CPC's need to exercise its final disciplinary authority while remaining within collective bargaining agreement requirements.
- Committee workload and case review: Commissioners discussed the significant workload that could result from reviewing every Group Two-and-above disciplinary case. Members considered a process in which policy analysts would review case materials and draft disposition letters, identify cases that appear inconsistent with the discipline matrix or otherwise warrant deeper review, and prepare summaries for the committee. Commissioners emphasized that the committee should retain access to complete case files.
- Next steps: The Policy Committee is expected to meet again with CDP and continue discussions on the Corrective Action Policy. Chair Moreira-Benito and Assistant Director Scott will continue developing an internal operational procedure for CPC discipline review, including timelines and workflow.

V. Director / Staff Report

- Assistant Director Scott reported that approximately 15 policies or procedural manuals were in development across the Commission, with the case review process and evidentiary hearing manual among the highest priorities.
- Commissioners were encouraged to review draft materials in SharePoint and provide feedback so items can move efficiently through committee and Rules Committee review.
- Staff reported that work was also underway on the Commission's grant program procedures and other operational policies.
- The internal discipline review procedure is being developed to operationalize the Corrective Action Policy. A draft is expected to be provided to the Accountability Committee for review before its August meeting.
- The evidentiary hearing manual is also being updated in coordination with the Rules Committee. Pending discipline cases and evidentiary hearings will remain on hold until the updated process is in place.
- Staff is developing a process for the intake and management of surveillance complaints.
- The current case review and evidentiary hearing procedures are expected to be attached to the existing bylaws as amendments, with a broader restructuring and incorporation into new bylaws targeted for the end of the year.

VI. Committee Reports

Accountability Committee

- The committee identified three primary areas of work: development and operationalization of the disciplinary review process; Brady-Giglio review work; and review of discipline cases/evidentiary hearings.
- Because of the workload associated with implementing the discipline review process, the chair raised concerns about capacity to continue leading the Brady-Giglio workgroup at this time.
- Commissioners discussed using incoming policy analysts to review cases for Brady-Giglio indicators as part of their broader case-review responsibilities and to provide recommendations or flagged cases to the committee.
- The committee reached consensus to pause the Brady-Giglio workgroup for approximately six months and revisit the work in spring 2027, after new commissioners are seated, trained and committee assignments are established.

- The chair requested that Brady-Giglio responsibilities be included in future commissioner training. Staff also discussed plans for committee-specific orientation materials and quarterly commissioner training.

VII. New Business

No additional new business was recorded.

VIII. Old Business

Old business was addressed during the committee work session summarized above, including union outreach, the Corrective Action Policy, disciplinary review procedures, evidentiary hearing procedures and the Brady-Giglio workgroup.

IX. Public Comment

The chair opened the floor for public comment. No public comments were offered.

X. Formal Adjournment

No additional items were raised for discussion. The meeting was adjourned at approximately 6:45 p.m. The date, time and location of the next meeting were not stated in the meeting record.