

## **Motion Regarding Commission Grants Process**

BE IT RESOLVED that the Cleveland Community Police Commission hereby authorizes staff and the Budget and Grants committee to create a Request for Qualifications for an organization or entity to manage the Commission's grant program.

This organization or entity will be responsible for duties including but not limited to:

- Issuing a Request for Proposal for grant applications from the community;
- Pre-screening grant applications;
- Scoring proposals and recommending awards in conjunction with the CPC;
- Administering contracts with the cooperation of the city of Cleveland's Law Department;
- Reconciling reimbursements and/or advances to grantees;
- Monitoring grantee performance;
- Creating performance reports for the Commission;
- Maintaining records for auditing purposes.

BE IT RESOLVED that the fees for this contract shall be reasonable, and that the selection of the organization or entity will be based on the lowest and best proposal of applications, as determined by the full Commission; and,

BE IT RESOLVED that the Commission shall establish a workgroup of commissioners to work with staff to develop the Request for Qualifications; and,

BE IT RESOLVED that fees to be paid to the selected organization or entity will be funded through the grants budget allocated to the Commission under Section 115-5 of the city of Cleveland Charter; and,

BE IT RESOLVED that the Commission shall retain final approval of all grant awards.